



Open meetings/open records tools for school councils

KSBA currently provides eMeeting services to:

-  **119 school boards**
-  **53 school councils**
-  **14 other agencies**
(ex: fiscal courts, utility boards)

Most of Kentucky's **1,473** public schools operate using school councils. Just like school boards, they are subject to Open Meetings/Open Records Act laws. Councils stand to save significant time and money by adopting online meeting management solutions. Their communities benefit from easier access to public meeting documents and greater transparency of school governance.

eMeeting platform features include

- Password protected access for specific features/audiences
- Customizable access to designated meeting documents
- Easy creation of meeting agendas and minutes
- Fast and efficient tabulation of member votes
- Advanced search features for quick data access
- Information to promote compliance with Open Meetings Act and Open Records Act requirements
- Links to legal documents (pertinent regulations, attorney general opinions, board policies, etc.)
- Goal tracking
- Virtual sticky notes for personal note taking
- Offline version for flexibility
- Year-round technical support and training

eMeeting enables school councils to:



Reduce costs



Increase efficiency



Eliminate unnecessary paperwork



Improve access to meeting materials for members, staff and community



eMeeting has been of tremendous help to Lincoln County Schools. All meetings are in one database with searchable agenda items and attachments, which saves a great deal of time over reading through the minutes book for a particular item and then having to find and pull requests and attachments from the appropriate packet. Board agenda and minutes practically write themselves and the reports feature allows the secretary to easily access board member attendance for the quarterly board pay. It's also incredibly helpful to have all schools' SBDM minutes and agendas in eMeeting so the secretary doesn't have to wait for schools to send them, but can find, print, and attach them to the upcoming meeting. **With all its features and ease of use, eMeeting has ended up saving the district money in personnel time and effort.** - Lincoln County Schools (Ky.) eMeeting manager



To discuss pricing for your school councils, contact your assigned policy consultant or Katrina Kinman, KSBA Director of Policy & eMeeting Services at **800-372-2962** or **katrina.kinman@ksba.org**.